

STUDENT UNDERTAKING

I, _____, aged ____ years,
S/o / D/o _____, having been granted
admission to _____ Programme at Apex Professional University,
Arunachal Pradesh, do hereby solemnly affirm and undertake as follows:

1. **Personal Details:** I hereby declare and undertake that I am not engaged as a full-time employee in any Government or Government Undertaking or Semi-Government, or Private organisation.
 - a. I hereby give my consent to the University to collect, store, use, and verify my personal information as under for **academic, administrative, regulatory, and statutory purposes**, in accordance with applicable laws. I understand that such use shall be limited to official University purposes only.
 - i. Mobile Number: _____
 - ii. Parent/Guardian Mobile Number: _____
 - iii. Email ID: _____
 - iv. Aadhaar Number: _____
 - v. APAAR ID: _____

2. **Authenticity of Eligibility Documents:** I hereby declare and undertake that:
 - a. All certificates, documents, and testimonials submitted by me for admission, including eligibility qualifications are true, genuine, valid, and issued by competent authorities.
 - b. If any document is found to be false, fabricated, or invalid at any stage, my admission shall stand cancelled forthwith, without any refund, and the University shall be at liberty to initiate appropriate legal action.
 - c. Submit the **Original Migration Certificate** before the Term-End Examination, failing which I shall not be permitted to appear in the Term-End Examination.
3. **Anti-Ragging & Prohibited Conduct Undertaking:** I understand that
 - a. I shall register on the Anti-Ragging Portal managed by the UGC and submit a copy of the affidavit to the Dean of the concerned Faculty before the commencement of classes.
 - b. Ragging is strictly prohibited under the UGC Regulations on Curbing the Menace of Ragging in Higher Educational Institutions and applicable laws.
 - a. I shall not engage in, participate in, or support any act of ragging and shall immediately report any such incident to the University authorities.
 - b. I shall not engage in the use, possession, or consumption of drugs, alcohol, tobacco, smoking, or any other prohibited substances, and shall not be involved in any unlawful activity within the University premises or during my period of study.
 - c. Any violation of the above shall result in strict disciplinary action, including suspension, expulsion, cancellation of admission, lodging of FIR and taking appropriate legal action.
4. **Attendance Requirement:** I clearly understand and undertake that:
 - a. I shall maintain **minimum attendance** as prescribed by the University and **regulatory body** in all academic activities, including lectures, practicals, tutorials, seminars, and examinations.
 - b. ***I shall not be eligible to appear in university examinations, if I fail to meet the prescribed attendance requirements.***
 - c. I shall not be eligible to appear in the University examinations if I fail to attend a minimum of five extracurricular activities or events organized by the University in each semester.
 - d. I accept that condonation of attendance, if any, shall be solely at the discretion of the competent authority of the University and subject to applicable rules. Shortage of attendance on any grounds, including medical or personal reasons, shall be governed strictly as per University Policy.
 - e. I understand that ***continuous or wilful absence*** may lead to disciplinary action, including detention, withholding of results, or cancellation of admission.
 - f. I further acknowledge and undertake that my attendance and academic participation may be recorded through **biometric systems or mobile applications**, or Learning Management Systems (**LMS**) deployed by the University. Such digitally recorded attendance shall be treated as **final, authentic, and binding** for all academic and administrative purposes.
 - g. I shall regularly verify my attendance through the Program Coordinator or official University systems, and I shall not claim ignorance of any shortage of attendance.
 - h. Any tampering, proxy attendance, misuse of identity, or attempt to manipulate attendance records shall be treated as **serious misconduct**, attracting strict disciplinary and legal action.
5. **Examination Eligibility & Internal Assessment Linkage:** I clearly understand and agree that:
 - a. Eligibility to appear in **term end examinations** shall be strictly subject to fulfillment of attendance requirements and other academic criteria prescribed by the University.
 - b. Internal assessments, assignments, practicals, internship, project work, dissertation and continuous evaluation components are **integral and mandatory**, and failure to participate may lead to ineligibility for examinations including term end and internal examination.

- c. The University reserves the absolute right to **detain, debar, or withhold examination hall tickets** and/or **results** of any student who fails to meet attendance, academic performance, or disciplinary standards.
- d. No representation, appeal, or request shall be entertained beyond the provisions of University Examination Rules.

6. **Fee Payment Terms:** I hereby undertake that:

- a. I shall pay the prescribed fee **within the stipulated time** as mentioned in *Admission Letter*, strictly through the **Online Fee Portal** or any other mode notified by the University from time to time.
- b. In case I fail to pay the fees within the stipulated period, a **late fee as specified in the Admission Letter** shall be charged for a maximum period of **30 days**.
- c. Upon expiry of the said 30 days, I understand and agree that my name shall be removed from the rolls of the University without further notice, and I shall not be permitted to attend classes, appear in examinations, or be issued hall tickets; my results, certificates, and academic records may be withheld, and I shall be barred from internship, library, and all other University facilities.
- d. I further understand and agree that In case of removal from rolls due to non-payment of fees, **re-admission shall be purely at the discretion of the University** and Re-admission, if granted, shall be subject to payment of **₹30,000/- (Rupees Thirty Thousand only)** as re-admission charges, in addition to applicable late fees and other dues as prescribed by the University from time to time.
- e. I hereby agree and undertake that the University may revise the tuition fee by an increase of up to 10% per academic year, and I shall be bound to pay the revised fee.
- f. I agree that in the event of my discontinuation of the academic program due to any reason, I will pay the entire program fee to the University without demur.

7. **Adherence to University Rules & Code of Conduct:** I undertake to strictly follow all rules, regulations, guidelines, policies, and the Code of Conduct of Apex Professional University, as amended from time to time. I understand and agree that:

- a. Any act of misconduct, indiscipline, or violation of University rules may result in disciplinary action, including suspension or cancellation of my admission.
- a. I will regularly check and stay updated through the official University website/portal for all academic and administrative information and I shall be solely responsible for any consequences arising due to my failure to check official University communications.
- b. I have not been convicted of any criminal offence, nor am I currently facing any criminal case before any court of law.
- c. The decision of the University authorities in such matters shall be final and binding on me.
- d. I further declare here that I understand that the University reserves the right to amend, modify, or revise its rules, regulations, fee structure, curriculum, or policies from time to time, and I agree to abide by such changes.

I confirm here that I have gone through the content of this undertaking and after due verification and with sound mind, put my signature without demur on this _____ day of _____ month of 2026.

Signature of Student

Signature of Parents / Guardian

Name: _____

Mobile: _____

Name: _____

Mobile: _____